

## **UKMF GUIDE TO ORGANISING YOUR OWN SHOW**

- Firstly, Decide on the status or class of show that you want to promote, whether A, B, C, or Novice Class.
- Identify & locate a suitable venue for your show, this will be influenced by the class of show you have, and how many bouts you intend to have on it (find out the capacity of the venue for this type of sporting event).
- When you decide on the final number of bouts you want, make sure that you take into account the fact that some bouts will fail to materialise for one reason or another.
- See UKMF Guidelines for class of show & ring size requirements.
- Approaching sponsors? This is the best way of helping to finance your promotion and reduce the risk of operating at a financial loss. Look at the types of businesses that sponsor other shows you have attended, and more importantly, those that haven't. As part of your offer to them, emphasise what they will get in return for their sponsorship. (With this in mind different packages can accommodate various levels of sponsorship)
- Throughout this time, matchmaking will need to be on-going, aside from your main event bouts, as your main fight card must be submitted seven days in advance and any title fights must be agreed well before to ensure they are legitimate.
- The UKMF will give you advice throughout this process if you require it and we can put you in touch with other UKMF members who have a wide and varied promotional experience, and they will only be too glad offer positive advice which will help you.

### **CONTACTS**

- Sanctioning & Officials: Louis Meschia: [ljmeschia@hotmail.co.uk](mailto:ljmeschia@hotmail.co.uk)

## IMPORTANT REQUIREMENTS FOR YOUR SHOW

- All participating gyms who are on the fight card must have all of their competing fighters licenced three weeks prior to the show (This is your responsibility to inform them as there will be a £10 surcharge in addition to the standard fee if licences have to be processed on the day)
- Any Gyms with fighters who are contesting a UKMF title on the show must have a current UKMF Gym affiliation/ membership two weeks prior to the show date.
- Your Main Fight card must be received by the UKMF administration seven days prior to the event.
- The sanctioning fee for your show and any payments for belts must be received three weeks in advance. This is to ensure that your insurance certificate for the show is issued in time for your event, and that championship belts are also delivered for your show on time. **The exact name & address of the venue including the post code must be forwarded at the same time, as this information is a very important requirement for your insurance certificate.**
- The appointed UKMF official must supervise and witness all fighters weighing in. On the day of the show, all officials must also be provided with a separate preparing area away from members of the public or competitors. Throughout the event officials must be adequately segregated from the audience and protected from any individuals who may have riotous intentions, or a desire to intentionally disturb the judges.

## SHOW ESSENTIALS

- Medical Team
- Adequate Boxing Ring, Boxing Gloves, Head-Guards, Shin-Guards
- Adequate Time keeping Equipment, Bell
- Runners (Collecting Fighters/ issuing gloves etc.)
- Master of ceremonies
- SECURITY

## APPLICABLE UKMF FEES

- Show Sanctioning Fee: £80 (Fee increases if attendees exceed 1,000)
- Head Official (If Required): £100
- Belt fees: £80
- A Class Referee: £150
- B Class Referee: £125
- C Class Referee: £100
- A Class Judge: £70
- B Class Judge: £60
- C Class Judge: £50
- All the above also require £5 per head for food if this is not provided by the venue. Additionally travelling expenses are 0.25p per mile (Whilst every effort will be made to source officials close to your location this may not always be possible).
- In the event of a day before weigh in a head official must be present to oversee the weigh in. Their duties will also include issuing outstanding & last minute licences, liaising with the promoter & helping to resolve problems or issues at the venue and finally, the overseeing of all other officials on the day of the show. Accommodation & £10 for meal will need to be provided in these circumstances for the head official on the evening before the show.